

# 2018 REGISTRATION FORM

## for WESTERN JURISDICTION COURSE OF STUDY & LICENSING SCHOOL

Send completed registration to Western Jurisdiction Course of Study, 1325 N. College Ave., Claremont CA 91711-3199 c/o Faith J. Conklin.

**Due before June 4, 2018:** please add a late fee of \$25 if registering after June 4, 2018.

**Please obtain the necessary signatures before you send in this form. Print or type the requested information, checking boxes.**

### Personal Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_  Male  Female

Address: \_\_\_\_\_

(Street or P.O. Box)

(City)

(State)

(Zip)

Home Phone: (\_\_\_\_) \_\_\_\_\_ Work Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_ Date of birth: \_\_\_\_\_

Person to contact in case of an emergency: \_\_\_\_\_

(Name)

(Phone – other than home)

(Relation to you)

I am a  full time  part time Licensed Local Pastor in the \_\_\_\_\_

United Methodist Church(es).

Predominant Racial/Ethnic Background: Optional (*This Information will be used only in accordance with the Title IX of the Education Amendments of 1972.*)

American Indian or Alaska Native

African American

Other: \_\_\_\_\_

Pacific Islander

Hispanic

Asian

White/non-Hispanic

### Additional Information

Do you have any skills that you would like to share during COURSE OF STUDY? (Musical, graphic, photography)? Do you have any dietary restrictions? Do you have any special accessibility needs that we can assist you with while you're on campus?

\_\_\_\_\_  
\_\_\_\_\_

### United Methodist Church Conference Information and Signatures of DS and LP Registrar

Your Conference: \_\_\_\_\_ District: \_\_\_\_\_

Year and Name of Licensing School completed \_\_\_\_\_

**To your District Superintendent:** This applicant has my approval to attend the Western Jurisdiction Course of Study or Licensing School.

District Superintendent's Signature

Date

DS Name (Please print)

Email

Phone #

Fax #

### To your Annual Conference's Board of Ministry Local Pastor Registrar:

A scholarship in the amount of \$ \_\_\_\_\_ (for 2 classes) or \$ \_\_\_\_\_ (for 4 classes) has been awarded to the applicant. The student will receive the scholarship  before Course of Study or  after Course of Study with the student responsible to pay all school financial obligations before attending.

Local Pastor Registrar's Signature

Date

LP Reg. Name (Please print)

Email

Phone #

Fax #

**Program and Courses for Course of Study I plan to take this summer**

**Check your program:**  **Course of Study**       **Licensing School**

I am a Certified Candidate for Ministry in the UMC  yes  no

**Dates of Course of Study:** COS dates for both sessions: June 25-July 7, 2018    Session 1: June 25 – June 30, 2018    Session 2: July 2-7, 2018 (2 classes per session = one in morning, one in the afternoon)

**Dates of Licensing School:** June 25 - July 6, 2017

**Course of Study Classes:** List the Course of Study classes you plan to take: (only check box for Licensing School)    Western Jurisdiction Course of Study reserves the right to cancel any class due to lack of student registrations.

Course Number                      Course Title

Session 1: \_\_\_\_\_  
 \_\_\_\_\_

Session 2: \_\_\_\_\_  
 \_\_\_\_\_

**Prior to attending Course of Study, homework of reading and writing is to be done for each class. The due dates of your pre-class assignments (some are one month before attending) will be found on the syllabus of each class. Download syllabi from WJ Course of Study Website, localpastor.org, or ask for them to be emailed to you ([jlittle@cst.edu](mailto:jlittle@cst.edu)).**

**You must purchase your books before coming to Claremont.** For additional Course of Study information contact Faith J. Conklin [fconklin@cst.edu](mailto:fconklin@cst.edu) (909-2595). Check if you are unsure about any information.

**Housing**

**All prices are subject to change from the providers of housing.** Please check the Western Jurisdiction Course of Study Website for the latest prices. The costs have been set by the college, CST, or hotels. COS makes no profit from housing.

- I am staying in the **Harvey Mudd College Dormitories:** \$60+/night Prices based on projected charges of Harvey Mudd College. \*Towels, pillow, sheets, and blanket are needed.
- I am staying at **Claremont School of Theology Commuter Housing:** \$50/night, double occupancy \*Towels, pillow, sheets, and blanket are needed.
- I am staying at **Motel 6** (formerly Hotel Claremont).
- Other, specify and give phone #: \_\_\_\_\_

**Fees and Payment**

Fees of \$420 for **1 Course of Study session**..... \_\_\_\_\_

Fees of \$840 for **2 Course of Study sessions**..... \_\_\_\_\_

Fees of \$840 for **Licensing School**..... \_\_\_\_\_

**Fee of \$25 for Registration, food and hospitality**

**Late fee** of \$25 for Registration sent after June 4, 2018 .....

**Dormitories** at Harvey Mudd College (prices based on projected charges of Harvey Mudd College)

Dates you will be staying and number of nights needed..... \_\_\_\_\_ X \$60+ = \_\_\_\_\_

**CST Commuter Housing**

Dates you will be staying and number of nights needed..... \_\_\_\_\_ X \$50 = \_\_\_\_\_

**Total Charges**..... \_\_\_\_\_

**ALL COSTS SHOULD BE PAID BEFORE ARRIVAL OR ON THE FIRST DAY OF CLASS.**

I give permission for release of my grades and report of conduct to the Division of Ordained Ministry of the United Methodist Church, my Annual Conference Board of Ministry and my District Superintendent.

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Student's Signature

Date

## Covenant of Honesty and Right Action

### Course of Study Covenant for Community

As Christians we share in a covenant with one another. As pastors, students and faculty of the Western Jurisdiction COS and Licensing School we recommit ourselves to acting in ways that make visible that covenant. We seek to exemplify Jesus' teachings and love in all we do.

During our time together as a particular sign of that covenant we agree to these practices:

We will treat all persons with dignity and respect.

We will not use or permit to be used words or actions that deny the worth of others for any reason and especially because of their race, color, nationality, language, physical or mental ability, gender, age or sexual orientation.

We will not allow or ignore instances of injustice, harassment or mistreat of another.

We will not plagiarize

We will not use work that is written by or copied from another person.

We will not submit another's work as our own.

We will not use material from a book, the Internet, or another person without giving proper credit to the author/source.

By my signature below, I agree to the above stated covenant.

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Student's Signature

Date

**WEB-SITE:** [localpastor.org](http://localpastor.org)

***For additional information please call or e-mail us:***

Rev. Dr. Faith J. Conklin, Director 909-447-2595

[fconklin@cst.edu](mailto:fconklin@cst.edu)

Ms. Judy Little, Assistant 909-447-6338

[jlittle@cst.edu](mailto:jlittle@cst.edu)

Our address is:

WESTERN JURISDICTION COS/LICENSING SCHOOL

CLAREMONT SCHOOL OF THEOLOGY

1325 N. COLLEGE AVENUE

CLAREMONT, CA 91711-3199